



## DOCTRINAL STATEMENT

### **The Scriptures:**

We believe that all of Scripture (i.e. both the Old and New Testament) is verbally inspired by God and is our final authority in all matters pertaining to doctrine, reproof, correction, and instruction in righteousness (II Tim. 3:16,17).

### **God:**

We believe in only one true God; One in essence, nature, and attributes, but existing in three persons: Father, Son, and Holy Spirit (I Jn. 5:7).

### **Jesus Christ:**

We believe in the deity of the Lord Jesus Christ, in His virgin birth, of His shed blood on Calvary for the forgiveness of our sins, in His bodily resurrection and ascension to the Father's right hand. We believe that Jesus is the only way to the Father (John 14:6), and through Him we receive righteousness, regeneration, sanctification, and glorification. He is our salvation (I Cor. 1:30-31).

### **Holy Spirit:**

We believe in the baptism with the Holy Spirit, expressed with speaking in tongues according to Acts 1:8; 2:4; 9:17; 10:44-46; 11:15,16; and 19:6.

### **Salvation:**

We believe that all who, in repentance and faith, receive the Lord Jesus as Savior and Lord are born again (Acts 20:20-21; Rom. 10:9-13).

### **Healing:**

We believe that the redemptive work of Christ on the cross has provided healing for the human body (Mt. 8:16,17; Isa. 53:4; I Pet. 2:24).

### **The Resurrection:**

We believe in the resurrection of the just and the unjust; one to everlasting life and one to everlasting damnation (Mt. 25:46).

### **The Second Coming:**

We believe in a literal, physical second return of the Lord Jesus Christ (I Th. 1:10; 4:16-17).

### **The Church:**

We believe that the universal church is comprised of all true believers who have received salvation through Christ (Eph. 1:22-23). We also believe in and encourage fellowship with a local church (Heb. 10:25).

### **Gifts of the Spirit:**

We believe that spiritual gifts and manifestations of the Holy Spirit are for the common good and building up of others today (I Cor. 12:7).

### **Godly Priorities:**

We believe that we need to order our lives according to Godly principles: relationship with God, caring for our families, then our ministry.



# CHARIS

B I B L E C O L L E G E

## ***Vision of Charis:***

Transforming Lives, Training Leaders, and Changing the World.

## ***Mission Statement:***

Equip faithful men and women for the work of the ministry by teaching spiritual truths, imparting biblical knowledge, providing practical ministry opportunities, and grounding them in the message of God's unconditional love and grace.



# CHARIS

## B I B L E C O L L E G E

Dear applicant,

We are excited that you chose to enroll in CBC, Heidelberg, WC. We believe it will be a life-changing experience that will bless you tremendously and help you fulfill God's calling in your life. Welcome!

You will find information about the application process below. If you have any questions or difficulties, please send an email to [enquiries.hb.wc.za@awmcharis.com](mailto:enquiries.hb.wc.za@awmcharis.com) or give us a call at +27 (0) 28 7222701.

### HOW TO USE THIS APPLICATION

Please read through the whole form carefully and fill it out completely.

### WHEN TO APPLY

Please apply as soon as possible to insure your enrolment in the next class.

### REQUIREMENTS:

#### Character:

Students will be expected to live in accordance with Godly principles. This includes being punctual and attending all classes, respecting the faculty and other students and having a genuine desire to learn.

#### Academics:

Students must have completed grade 10

#### Language:

Applicants must be at least 18 years of age.

#### Fee:

A one-time, nonrefundable R500 application fee must be send with your application. Your application will not be processed without payment.

#### Completed application:

##### 1. Application form

All questions on the application must be completed. If a question does not apply to you, write "N/A" (not applicable) in the space provided.

##### 2. Essay Questions form

Complete this form in your own words. Your statement will be held in confidence.

### 3. Pastor's Recommendation

Have your current pastor write a letter of recommendation, including information about your involvement in the church and the pastor's view of your personality and spiritual maturity. If your pastor is a relative or your spouse, ask another member of the church's pastoral staff to write the letter.

### 4. Personal Recommendation

This form should be completed by a teacher, counselor, employer, or a friend. This person may not be a relative.

### 5. Proof Showing the Completing of Grade 10

Please provide a copy of your school diploma or certificate. Equivalent experience will be evaluated on a case-by-case basis.

### 6. Two Recent Photographs

Please include two (2) recent, passport-size photographs of yourself (head and shoulders).

### 7. Copy of Passport or ID. Document

*Note: Please be sure to use sufficient postage when mailing application forms.*

### AFTER YOU APPLY:

When the Admissions office has received all forms, fully completed, and the R500 application fee, your application for admission will be evaluated. You will then be notified by the Admissions Office as to the status of your application.

### Checklist for completed Application:

*Please send the following in at least 4 weeks prior to your start date:*

- \* Completed application form
- \* Completed "essay questions" form
- \* Signature and date on application
- \* Application fee of R500 (non-refundable) -See "Financial Sheet" available online for more Information
- \* Proof showing the completion of at least Grade 10
- \* 2 recent, passport-size photographs
- \* Copy of passport or ID. Document
- \* Personal Recommendation Form (sealed by the one filling it out)
- \* Pastor's recommendation Letter (sealed by pastor)
- \* Standards of progress and dress code

*Please complete and mail to:*

Charis Bible College, Heidelberg, WC  
PO Box 191  
Heidelberg, Western Cape  
6665



APPLICATION FOR ADMISSION-HYBRID MODEL
CHARIS BIBLE COLLEGE, HEIDELBERG, WC, SA

Please complete and mail to:
Director
Charis Bible College
P.O. Box 191
Heidelberg (Western Cape)
6665

FOR OFFICIAL USE ONLY
Date Rec'd
Fee Rec'd
Student ID #

Place photo here
2" x 2"
If you submit
application online
please e-mail or mail
photos.

Application for Bible College:

Start in: January Start Year:
Starting a First year Full Time Second year Full Time
Starting a First year Hybrid Second year Hybrid

Instructions:

Please complete the application in BLOCK LETTERS. You must be at least eighteen (18) years old to apply at Charis Bible College.

Payment:

Please enclose a cheque/money order for R500 non-refundable registration fee.

General:

Your Name: Mr. Mrs. Ms. Last Name First Name ID or Passport number
Address:
City/Town: Country: Post Code: Country:
Home Phone: Cell/Work Phone:
E-mail Address:

Personal:

Gender: Male Female Marital Status: Single Married Separated Divorced Widowed/Widower
Have you previously attended CBC or Correspondence course? Yes No If yes, please describe:
Date of Birth; Age:
Are you a SA Citizen? Yes No If no, country of citizenship?
If no, what type of visa have you obtained to live in South Africa

Spiritual:

When did you accept Christ as your personal savior?
Have you been baptized in the Holy Ghost? Yes No Do you speak in tongues? Yes No
Do you attend Church regularly? Yes No If yes, how often?
Do you serve in a local church? Yes No If yes, in what capacity?
Current Church/denomination Name:
Pastor's Name: Phone:
Address of Church:

Medical:

Are you presently under the care of a physician? Yes No
If yes, please explain:

**Family:**

**Spouse:**

If married, name of spouse: \_\_\_\_\_

**Children:**

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Name: \_\_\_\_\_ Age: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Name: \_\_\_\_\_ Age: \_\_\_\_\_

**Parents: (Please complete this section if you are still residing with your parents/guardian)**

Name of father or guardian: \_\_\_\_\_ Tel: \_\_\_\_\_

Address: \_\_\_\_\_ City/Town: \_\_\_\_\_ Country: \_\_\_\_\_ Post Code: \_\_\_\_\_

Name of mother or guardian: \_\_\_\_\_ Tel: \_\_\_\_\_

Address: \_\_\_\_\_ City/Town: \_\_\_\_\_ Country: \_\_\_\_\_ Post Code: \_\_\_\_\_

**Education History:**

High School (Matric) \_\_\_\_\_ Dates Attended: \_\_\_\_\_ Did you graduate?  Yes  No

College: \_\_\_\_\_ Dates Attended: \_\_\_\_\_ Course of study/degree conferred: \_\_\_\_\_

Bible College: \_\_\_\_\_ Dates Attended: \_\_\_\_\_ Course of study/degree conferred: \_\_\_\_\_

Other: \_\_\_\_\_ Dates Attended: \_\_\_\_\_ Course of study/degree conferred: \_\_\_\_\_

**Employment Experience:**

Present employer: \_\_\_\_\_ Past employer: \_\_\_\_\_

Address of employer: \_\_\_\_\_ Address of employer: \_\_\_\_\_

Dates (from/to): \_\_\_\_\_ Dates (from/to): \_\_\_\_\_

Supervisor: \_\_\_\_\_ Supervisor: \_\_\_\_\_

**Ministry Experience and Interests:**

Ministry experience:  Full-time  Part-time  Volunteer Years: \_\_\_\_\_

Have you been involved in Praise and Worship ministry?  Yes  No In what way? \_\_\_\_\_

Mark 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup>	Counseling _____	Theology _____	Music Ministry _____
For areas of interest:	Biblical Studies _____	Missions _____	Pastoral Ministry/Preaching _____
	Church Growth _____	Evangelism _____	Pastoral Ministry/Helps _____

**Affirmations:**

- I have carefully read the "Doctrinal Statement", and I affirm my belief in each of the articles.
- I understand that faithfulness is most important for success as a student at CBC. I will be faithful to keep my appointments, fulfill my obligations, complete the tasks I have been assigned, and to do them on time.
- I have carefully read the "financial Information" and the "Enrollment and Admissions Information", and I agree to abide by the Financial policies set forth by CBC.

*I Certify, to the best of my knowledge, that all of the answers and statements on this application are true, and give an accurate and adequate account of my background and beliefs.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_







# Charis Bible College, Heidelberg, WC, South Africa

## PASTOR'S RECOMMENDATION – if applicable

**Note: This section must be completed by applicant.**

**TO THE APPLICANT:** This recommendation should be completed by your pastor and mailed directly to the Director. If your pastor is your parent, spouse, or other family member, ask another member of the church's pastoral staff to complete this form. If a person other than your pastor (assistant pastor, youth pastor or Bible study facilitator) completed the form, an explanation should be provided

Date \_\_\_\_\_ Phone \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Present Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ Postcode \_\_\_\_\_

**TO THE PASTOR:** The above-named individual is applying for admission to Charis Bible College. Serious consideration will be given to your comments. Thank you for your assistance. Once you have completed the form, **please mail it to: Director, Charis Bible College, P.O. Box 191, Heidelberg, Western Cape, 6665.**

1. How long have you known the applicant? \_\_\_\_\_ (must be six months or longer) and In what capacity?  
\_\_\_\_\_

2. How well do you know the applicant?

- |   |   |
|---|---|
| <input type="checkbox"/> Very well - pastoral relationship        | <input type="checkbox"/> Casually - few personal contacts |
| <input type="checkbox"/> Fairly well - numerous personal contacts | <input type="checkbox"/> By name/sight                    |

3. To your knowledge, has the applicant made a personal commitment to Jesus Christ?

- Yes  
 No  
 I don't know

4. To your knowledge, does the applicant:

Smoke? Yes / No

Drink alcohol? Yes / No

Use illegal drugs? Yes / No

Comments: \_\_\_\_\_

5. Which characteristic(s) best describes the applicant? Please check all that apply.

- |                                       |                                      |
|---------------------------------------|--------------------------------------|
| <input type="checkbox"/> Critical     | <input type="checkbox"/> Rebellious  |
| <input type="checkbox"/> Enthusiastic | <input type="checkbox"/> Respectful  |
| <input type="checkbox"/> Loving       | <input type="checkbox"/> Sympathetic |
| <input type="checkbox"/> Passive      | <input type="checkbox"/> Tolerant    |

6. In what form of Christian service has the applicant participated regularly?  
\_\_\_\_\_  
\_\_\_\_\_

7. To what extent is the applicant engaged in the activities of your church? (Please check one.)

- Enthusiastic, deeply involved
  Seldom participates/attends regularly  
 Cooperative, usually willing to help
  Attends irregularly, shows little interest

8. Please indicate what you consider to be the applicant's strengths.

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9. Please indicate what you consider to be the applicant's weaknesses.

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10. The applicant's influence on his or her peers is:

- Positive
  Negative  
 Neutral
  I don't know

11. Please describe any home factors you're aware of that might affect the applicant's success at CBC.

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12. Please evaluate the applicant in regard to the following categories. (Please circle one.)

	Excellent	Above Average	Average	Below Average	Poor	No Chance To Observe
Christian commitment	1	2	3	4	5	6
Social adaptability	1	2	3	4	5	6
Cooperativeness	1	2	3	4	5	6
Integrity and honesty	1	2	3	4	5	6
Responsibility	1	2	3	4	5	6
Mental ability	1	2	3	4	5	6
Physical health	1	2	3	4	5	6
Initiative	1	2	3	4	5	6
Christian character	1	2	3	4	5	6
Emotional stability	1	2	3	4	5	6
Personal appearance	1	2	3	4	5	6
Leadership	1	2	3	4	5	6
Reliability	1	2	3	4	5	6

13. Please add any further comments you may have that would help in our evaluation.

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**Please Check One:**

- I *highly* recommend
  I recommend *with* reservation  
 I recommend
  I *cannot* recommend

**Please print (or capital block letters) the information below:**

Name \_\_\_\_\_

Church \_\_\_\_\_

Date and Signature \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_

# Charis Bible College, Heidelberg, WC, South Africa

## PERSONAL RECOMMENDATION

**Note: This section must be completed by applicant.**

**TO THE APPLICANT:** Each applicant to Charis Bible College is required to submit a personal recommendation for review by the Director. Please complete this entire section, and then give this form to the person (teacher, employer, or friend) you choose to have complete it.

Date \_\_\_\_\_ Phone \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Present Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ Postcode \_\_\_\_\_

### TO THE PERSON COMPLETING THIS RECOMMENDATION:

The above-named individual is applying for admission to Charis Bible College. Serious consideration will be given to your comments. Thank you for your assistance. **Once you have completed the form, please mail it to: Director, Charis Bible College, P.O. Box 191, Heidelberg, Western Cape, 6665.**

1. How long have you known the applicant? \_\_\_\_\_

2. What is your relationship to the applicant? (cannot be a family member)

- |  |                                      |
|--|--------------------------------------|
| <input type="checkbox"/> High school teacher/counselor | <input type="checkbox"/> Friend      |
| <input type="checkbox"/> College teacher/counselor     | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Employer                      |                                      |

3. How well do you know the applicant?

- |                                     |                                      |
|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> Name/sight | <input type="checkbox"/> Fairly well |
| <input type="checkbox"/> Casually   | <input type="checkbox"/> Very close  |

4. To your knowledge, has the applicant made a personal commitment to Jesus Christ?

- Yes  
 No  
 I don't know

5. To your knowledge, does the applicant:

Smoke? Yes / No  
Drink alcohol? Yes / No  
Use illegal drugs? Yes / No

Comments: \_\_\_\_\_

6. Which characteristic(s) best describes the applicant? Please check all that apply.

- |                                       |                                      |
|---------------------------------------|--------------------------------------|
| <input type="checkbox"/> Critical     | <input type="checkbox"/> Rebellious  |
| <input type="checkbox"/> Enthusiastic | <input type="checkbox"/> Respectful  |
| <input type="checkbox"/> Loving       | <input type="checkbox"/> Sympathetic |
| <input type="checkbox"/> Passive      | <input type="checkbox"/> Tolerant    |

7. To your knowledge, what Christian service is the applicant involved in (such as Sunday school teacher, youth leader, church volunteer)?

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8. Please indicate what you consider to be the applicant's strengths.

---

9. Please indicate what you consider to be the applicant's weaknesses.

---

10. The applicant's influence on his or her peers is:

- Positive
- Neutral
- Negative
- I don't know

11. Please evaluate the applicant in regard to the following categories. (Please circle one.)

	Excellent	Above Average	Average	Below Average	Poor	No Chance To Observe
Christian commitment	1	2	3	4	5	6
Social adaptability	1	2	3	4	5	6
Cooperativeness	1	2	3	4	5	6
Integrity and honesty	1	2	3	4	5	6
Responsibility	1	2	3	4	5	6
Mental ability	1	2	3	4	5	6
Physical health	1	2	3	4	5	6
Initiative	1	2	3	4	5	6
Christian character	1	2	3	4	5	6
Emotional stability	1	2	3	4	5	6
Personal appearance	1	2	3	4	5	6
Leadership	1	2	3	4	5	6
Reliability	1	2	3	4	5	6

12. Please add any further comments you may have that would help in our evaluation.

---

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**Please Check One:**

- I highly recommend
- I recommend *with* reservation
- I recommend
- I *cannot* recommend

**Please print (or capital block letters) the information below:**

Name \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



# CHARIS

B I B L E C O L L E G E

## FINANCIAL SHEET

Tuition and other fees must be paid in full, or arrangements for the instalment payment plan must be made prior to starting school. All payments are to be made on the **first** of the month or before. All prices are subject to change without notice.

### Registration Fee

New Students                      R500-00 (one-time, non-refundable, transferable)

### Tuition & Fees – Hybrid Students - subject to change

*Individual students:*

Full year	R16 500-00
Full year paid in advance	R15 675-00
Term	R 5 500-00 x 3 Terms
Monthly payment	R 1 840-00 over 9 months

**February to October**

Name and Surname

.....  
.....

Postal address

.....  
.....

E-mail.....

Telephone (include code).....

Cell no.....

Registration fee paid by cheque.....

Cheques payable to: *Charis Bible College*

Cash deposit and electronic transfers payable to:

***NEW CBC Heidelberg***  
***Bank: First National Bank***  
***Branch: Heidelberg (Western Cape)***  
***Branch code: 200113***  
***Account No.: 62857507259***  
***SWIFT CODE: FIRNZAJJ***

**Contact CBC, Heidelberg, WC, South Africa**  
**For a registration pack**  
Phone 028-7222701